



**The Opera Atelier Performance Institute
Excellence in Musical Education and Performance
The Singing and Interpretation Studio**

2015-2016 Academic Year Policies & Enrollment Agreement

The Singing and Interpretation Studio provides students with the essential elements to grow as singers, musicians and artists. Participants receive private lessons that cover the healthy development of the voice, musicianship, interpretation, study techniques and repertory.

Philosophy

The Opera Atelier fosters the development of the complete artist, after the model of a *Renaissance atelier*, so that students learn *in context by actually doing*. Within the Singing and Interpretation Studio participants work primarily with Professors Jorge Arcila and Daniel Daroca on solid technical, musical and artistic development according to the highest standards, including the development of the voice, technical aspects, musicianship, interpretation development, diction and declamation applied to the specific repertory. The Singing and Interpretation Studio also counts with the support of professionals from diverse fields who work with artists and with youngsters and their parents and guardians to support artistic growth through supplementary disciplines and integrated creativity coaching, always according to the unique requirements of each artist. As students progress in The Singing and Interpretation Studio, through performance workshops and opportunities, they put into practice the skills and techniques that will allow them to pursue their individual artistic goals.

We offer instruction in the following areas:

- Singing
- Piano
- Music reading & musicianship
- Audition & recital preparation
- Repertory & musical coaching
- Opera role preparation
- Creativity coaching for artists and young talents

Students may choose vocal or piano concentration or both. The lessons are one on one.

Admission Process

Students interested in attending The Opera Atelier Performance Institute programs must:

- Complete the Request for Admission Form and pay the corresponding fees.
- Have the corresponding authorization from parents or guardians if the applicant is under 18
- Complete the audition and interview process successfully
- Read and sign the corresponding policies

All applicants must fill out an Application for Admission form that carries a \$25 application fee. Applicants are required to come in person to The Opera Atelier office for an audition and interview before admission is finalized. Acceptance is selective and it is based primarily on artistic aptitude. Admission is granted on a first-come, first-serve basis to successful candidates who have completed all requirements, depending on space availability. The decision of the Board is final.

Upon completion of all admission requirements, the faculty will review the information and inform the applicant if they have been accepted for enrollment. If an applicant is not accepted, all fees paid will be refunded. All applicants must complete and sign an Enrollment Agreement with our police, once accepted. If the student is less than 18 years old, a parent or guardian must also sign the Enrollment Agreement.

Tuition

We have the following modalities:

Student	Modality	Academic Hour	Cost per Academic hour	Total per cycle
Youngsters and adults.	Cycle A 16 academic hours package (Payment in advance - 16 lessons)	55min	\$60	\$960
	Cycle B 10 hour- lesson package (Payment in advance - 10 lessons)		\$63	\$630
	Cycle C 4 hour-lesson package (Payment in advance - 4 lessons)		\$65	\$260
	Weekly 1 hour lesson (By appointment only, no reservation guarantee, this modality is for advanced singers only)		\$75 With accompanist \$100	N/A
Kids (under 13-years-old).	Cycle A 16 academic hours package (Payment in advance - 16 lessons)	45min	\$60	\$960
	Cycle B 10 hour- lesson package (Payment in advance - 10 lessons)		\$63	\$630
	Cycle C 4 hour-lesson package (Payment in advance - 4 lessons)		\$65	\$260
Adults, Youngsters and Kids (above 7)	Piano Lessons - 1 hour lesson	50min	\$80	\$700
	Piano Lessons - 10 hour- lesson package (Payment in advance - 10 lessons)		\$70	N/A
Kids (4-7)	Music & Talent Exploration Experience 6 hour-lesson package only	40min	\$50	\$300
Youth & Adults	Creativity & art coaching session	50min	\$100	N/A

Application Fee: \$25

Enrollment Fee: \$100

Initial audition, aptitude test and interview: \$50

Payment in advance to guarantee the schedule slot and registration.

Check payable to THE OPERA ATELIER, INC

The Opera Atelier, INC

McCormick Place Building

111 SW 3RD STREET. Studio 607

Miami, FL 33130

Enrollment fee

A non-refundable yearly enrollment fee of \$100 will be required for all new and returning students. The application fee is \$25.

All applicants must fill out an Application for Admission form that carries a \$25 application fee. Admission is granted solely after an audition, aptitude test and interview. This initial contact session carries a non-refundable \$50.00 fee. If the student is accepted and enrolls in a lesson cycle, this \$50.00 fee is applied to the tuition. Applicants are required to come in person to The Opera Atelier office for an audition and interview before admission is finalized. Acceptance is selective and it is based primarily on artistic aptitude. Admission is granted on a first-come, first-serve basis to successful candidates who have completed all requirements, depending on space availability. The decision of the Board is final.

Payments:

We accept all major credit cards, including Visa, MasterCard, American Express, and Debit Cards. Payments should be made in advance and should be made the last session of the lesson package and before the beginning of the next cycle.

Forms of payment are:

- Check to The Opera Atelier, INC
- Credit Card & PayPal (visit our website for payments at <http://www.theoperaatelier.com/payments.htm>)

POLICIES

Lesson Frequency

A minimum of one lesson per week is required. For optimal progress results, a frequency of two lessons a week is highly recommended, up to a maximum of three lessons, which is ideal. The frequency of the sessions varies from one to three hour per week distributed into two or three sessions, according to needs and schedule possibilities.

Absences and Missed Lessons

Attendance is essential. The lesson time is reserved exclusively for the artist or student; therefore, the reserved regular schedule should be adhered to. Lessons do not need to be confirmed. The Opera Atelier does not provide refunds or credits for student absences. Absences due to extraordinary circumstances should be notified at least 24 hours in advance. Otherwise, the session will be forfeited. Exceptionally, missed lessons may be rescheduled only at the discretion of the teacher and according to the instructor's scheduling possibilities. A pattern of missed lessons may be cause for dismissal.

Punctuality

Lessons cannot be extended beyond the scheduled time. Please make every effort to be on time. Your punctuality is appreciated. Lesson time lost due to late arrivals will not be made up. Parents are welcome to wait in the waiting area.

Homework

Practice and homework are an essential element of musical education and training. Therefore a regular practice schedule is necessary to achieve the established goals. We encourage parents and guardians to support their children in maintaining a consistent and efficient practice schedule.

Recitals

Students are afforded the opportunity to participate in recitals and performances of The Opera Atelier at theaters and recital halls in South Florida and New York City. These recitals are excellent opportunities for students to put into practice all that they have learned, to develop as performers and to come into contact with the audience.

Participation in External Musical Programs

If the artist or student will be involved in any other program or performance activity, the instructor should be notified. The instructor will then be able to work with the student to help them succeed in the activities without harm to their vocal or playing mechanism and without compromising the technical and artistic direction of the work being carried out with The Opera Atelier. We take very seriously the health and wellbeing of the student artist.

Withdrawal

Students may withdraw at the end of any cycle. Notice must be in writing at least two weeks prior to the end of the cycle.

Calendar

There are regular cycles that begin in Summer, Fall and Winter. Otherwise, registration is open all year long, according to space. Preference will be given to returning students and to those who enroll for longer cycles. Students will be enrolled for the beginning of the next period, according to space availability.

Learning Materials

Students are responsible for their assigned learning materials. Materials should be brought to all lessons.

Pictures and Videos

The Opera Atelier may photograph/videotape students, lessons or events for archival purposes or as part of The Opera Atelier promotional and educational activities. By agreeing to this policy you are giving permission to TOA to use photographs/videos of your son(s)/daughter(s) lessons or performances. If you prefer to opt-out please contact TOA in writing. Students are allowed and encouraged to make audio recording of their sessions for study purposes.

Scholarships may be available when there are funds available in The Opera Atelier Scholarship Fund. Partial scholarships, based on a funding availability basis, are granted at the discretion of the Board and are based on talent, commitment and needs. Students will not be considered for scholarships at initial admission but only after a minimum of six months of study.

Communications

It is essential to keep communication channels flowing efficiently. Please acknowledge and respond to all communications in a timely fashion. We will replicate. Please address all email communications to contact@theoperaatelier.com or info@theoperaatelier.com.

Dress Code

Please dress neatly and appropriately for lessons, rehearsals and lessons. We prefer that in the studio no informal attire such as shorts, beach sandals or t shirts be worn, especially since video recording for study and archival purposes takes place often.

The Opera Atelier may photograph/videotape students, lessons or events for archival purposes or as part of The Opera Atelier. The dress code is an essential part of being an artist.

Work Languages

Work languages will be primarily English, Spanish. Other possible work languages are: Italian, French and German.

Scholarships

Scholarships may be available when there are funds available in The Opera Atelier Scholarship Fund. Partial scholarships, based on a funding availability basis, are granted at the discretion of the Board and are based on talent, commitment and needs. Students will not be considered for scholarships at initial admission but only after a minimum of six months of study. To apply send us an e-mail to: scholarships@theoperaatelier.com

Studio Location

The Opera Atelier is conveniently located in Downtown Miami, at the McCormick Place. Our studios are within walking distance of the Government Center Station and the 3rd. St and Miami Ave Metromover stations, in the exciting financial and cultural hub of Downtown Miami. We are very close to I-95.

Parking

City of Miami public parking is available around the McCormick Place Building. The parking lot directly in front of the building consists entirely of reserved parking spaces for tenants. If you park there, your car may be towed. In addition, there is plenty of parking garages around the McCormick Place.

The Opera Atelier, INC

McCormick Place Building
111 SW 3RD STREET. Studio 607.
Downtown Miami, FL 33130
www.theoperaatelier.com
contact@theoperaatelier.com
(786) 302-3945

The Opera Atelier, a Florida Non Profit Organization

*A creative exchange space
where artists -beginner to professional-
hone their craft in a nurturing environment and
where artists are encouraged to express their uniqueness*

